

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
BOCC CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**OCTOBER 24, 2022**

Board members present: Chairman Laura Osiadacz (arrived at 9:04); Vice-Chairman Cory Wright; Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Office Administrator; Debbie Stanavich, Administrative Assistant; Emily Smith, Administrative Assistant; Chris Horner, Deputy Prosecutor III; Doug Fessler, Interim IT Director/Network Administrator.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Vice-Chairman Wright opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 21, 2022.

**EXECUTIVE SESSION**

**PROSECUTOR/IT**

At 9:04 a.m. Chairman Osiadacz announced the Board would recess into an Executive Session with Chris Horner, Deputy Prosecutor & Doug Fessler, Interim IT Director/Network Administrator for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action anticipated.

At 9:14 a.m. the Board reconvened out of Executive Session. The Board acknowledged a Contract with Freeman Mathis & Gary LLP.

At 9:16 a.m. Chairman Osiadacz announced the Board would recess back into an Executive Session with Chris Horner, Deputy Prosecutor for 3 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 9:19 a.m. the Board reconvened out of Executive Session. No action was taken.

**LETTER            GCBH ASO – KITTITAS COUNTY DCR DELEGATION            COMMISSIONERS**

Commissioner Wachsmith moved to approve and authorize the Chair's signature on a letter to Sindi Saunders, M.ED, LMHC, CCEP, CHC Co-Director/Quality Manager/ Corporate Compliance Officer with Greater Columbia Behavioral Health regarding the County's DCR Delectation. Vice-Chairman Wright seconded. Motion carried 3-0.

**APPOINTMENT        1/10<sup>TH</sup> OF 1% MENTAL HEALTH & CHEM DEPENDENCY BOCC**

N/A moving to the 11/7 Admin Meeting.

**RATIFY                            FISH / AMERTITLE NO DEFAULT                            COMMISSIONERS**

Vice-Chairman Wright moved to approve and ratify the Chairs signature on a written statement of no default to AmeriTitle on behalf of FISH. Commissioner Wachsmith seconded. Motion carried 3-0.

**DISCUSSION                            FACEBOOK WEEKLY POSTS                            COMMISSIONERS**

The Board determined that for the week of October 24, 2022, they would share a post about the Downtown Trick or Treating at the Courthouse on Friday 10/28/2022.

**UPDATE                            BOCC/ DEPARTMENT HEAD REPORTS                            COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

The Board discussed a request for a letter of support they had received from the Forest Service regarding Gold Creek Bridge. Chairman Osiadacz indicated that she would prepare a draft letter for Board signature if they were interested.

Commissioner Wright moved to authorize Board signature on a letter to Jefferey Mann, NSFLTP Program Manager of the Federal Highway Administration Re: Nationally Significant Federal Lands and Tribal Projects Program (NSFLTP) grant proposal for Gold Creek Bridges/FRS 4832. Commissioner Wachsmith seconded. Motion carried 3-0.

Meeting concluded at 9:58 a.m.

**OFFICE ADMINISTRATOR**

  
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Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Laura Osiadacz, Chairman